



STAFF REPORT

DATE: March 9, 2020
TO: Sacramento Regional Transit Board of Directors
FROM: Henry Li, General Manager/CEO
SUBJ: GENERAL MANAGER'S REPORT

RECOMMENDATION

No Recommendation — For Information Only.

Elk Grove Performance Update

Oral Presentation by Carmen Alba, AVP, Planning, Scheduling and Assessment

Semi Annual Reports

Oral Presentation by Olga Sanchez-Ochoa, General Counsel
Oral Presentation by Jack Hutchinson, Internal Auditor
Oral Presentation by Kim Holman, Equal Employment Officer

Capitol Corridor JPA Board Meeting

See attached Report.

SacRT Meeting Calendar

Regional Transit Board Meeting

March 23, 2020
SacRT Auditorium
5:30 P.M

Quarterly Retirement Board Meeting

March 11, 2020
SacRT Auditorium
9:00 A.M.

Mobility Advisory Council Meeting

April 2, 2020
SacRT Auditorium
2:30 P.M

Internal Audit Update

Jack Hutchinson

March 9, 2020

Internal Auditing Definition *

Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

* By the Institute of Internal Auditors (IIA)

Current Projects

- Review of Safety Policies and Procedures
- Consultation Services on the Procurement and Fuel Card Program
- Petty Cash Funds
- Time Entry Processes for Operators
- Farebox Cashing Processes

Future Projects

- Work Order Processes
- Transit Asset Management Practices
- Procurement Assessment
- Districtwide Inventory Controls



STAFF REPORT

DATE: March 9, 2020
TO: Sacramento Regional Transit Board of Directors
FROM: Michael Cormiae, Director, Light Rail Maintenance
SUBJ: CAPITOL CORRIDOR JOINT POWERS AUTHORITY MEETING SUMMARY

RECOMMENDATION

No Recommendation — For Information Only.

**CAPITOL CORRIDOR JOINT POWERS AUTHORITY
 MEETING SUMMARY
 FEBRUARY 12, 2020**

SacRT Board members Steve Miller and Kerri Howell were present.

- I. Call to Order – 10:03
- II. Roll Call and Pledge of Allegiance
- III. Report of the Chair: Welcoming alternates, from BART
- IV. Consent Calendar
 - 1. Minutes of the November 20, 2019 meeting
 - 2. FY19/20 Wi Fi: Budget Update
- V. Action and Discussion Items
 - 1. Annual Business Plan – Reviewed FY 2020-21, Staff submitted conservative approach: 2% increase in ridership, 1% increase in revenue. Board Member Ames: flood damage due to climate changes, need to protect infrastructures. Also looking for bus transfers and regional bus service to connect trains. Passed Unanimously.
 *Public Comment – Mike Barnbaum addressed the Board: Commented on the Oakland A's stadium. Comments on fare cost increase on social media.
 - 2. Legislative Matters: No action items, state session 2 bills 278, 2057, fast track. Passed Unanimously.
 *Public Comment – Mike Barnbaum addressed the Board.
 - 3. Bay Bridge bus-only lane: working on legislation for a bus only lane.
 *Public Comment – Jeff Volgul addressed the Board.
 Board Member Raburn voted no, approaches need the attention instead of bus only lanes.
 Board Member Ames: Use San Diego as an example of success, bus triggers metering lights.
 Board Member via Phone: lend support to the concept.

Board Member Howell: Will contact Caltrans representative to have both Districts communicate over San Diego's success, share ideas.

CCJPA Manager: work with AC Transit to provide support to the Capitol Corridors riders across the bridge.

Board Member Prallas: Southbay, prioritizing any mode of transportation.

Motion Carried.

1. Hercules Station: Approve a candidate status for a new station for the city of Hercules, must meet 13 steps in criteria.

* Public Comment – Janet - Addressed the Board.

* Public Comment – Joe Bolty - Addressed the Board.

Board Member Duffy – Added support to the station, would benefit the region.

Board Member Peralez – Added support for the station.

Board Member Raburn – Does the station meet the criteria set up by the JPA? Concerns with parking and other items that make this feasible. Sea levels increasing, UPRR access fees. Have not started negotiations with UP and the State contract.

Board Member Allen – In support of the project.

Board Member Ames – Need a map of the alternative location.

Board Member Spring – Congestion projections are being met. The station would help the congestion problems, new stations, and new profile.

Board Member Saltz – In support of Project for the micro region.

Motion Passed

- I. South Bay Connect – Board was advised of the improvement to the transit connections for the Capitol Corridor service.
- II. Board Member Ames – Link train to all three lines, stations.
- III. Board Member Raburn – Look forward to the components of Dumbarton connection made.
- IV. Capital Projects Update – Alviso wetlands report, understanding vulnerability, and consider sea level rise now during planning efforts.
- V. Managing Directors Report – Up 8% ridership in December; no trouble attracting riders. OTP are lower, trespassers, incidents, UPRR issues. PTC slow orders, third party delays, trespassers, homeless encampments, working with police departments to resolve.
*Public Comment - Joe Bolty: OTP need to be better, 2 min delay is the same as a 6 hour delay.
Board Member Spring: report back to a report on notifications.
- VI. Work Completed
 - a. Capitol Corridor Annual Performance Report
 - b. CCJPA Annual Independent Audit (FY19)
 - c. FY20 CCJPA Amtrak opening agreement
 - d. BART – CCJPA Administrative Service Agreement
 - e. Marketing Activities
- VII. Work In Progress
 - a. Wi Fi onboard
 - b. AC Transit
 - c. PID
 - d. Southbay Connect
 - e. Sacramento to Roseville third mainline track
 - f. Renewable Diesel
 - g. Door panel procurement
 - h. Marketing

- VI. Board Member Reports –
 - a. Board Member Ames: Looking for the reports, Manager Padgette will supply.
 - b. Board Member Miller: Was the concern addressed regarding pets being brought aboard trains. Manager Padgette: Yes, the same Amtrak rules applied to this situation.
 - *Public Comment: Mike Barnbaum: the need to have public crossing as not to interfere with train traffic.
- VII. Adjournment – 12:00 pm.